



Cover Letter to Patient

Dear Patient,

We are looking forward to seeing you at your appointment for a speech/language evaluation. Please arrive 15 minutes early to review some forms and give us an opportunity to copy your insurance card and make sure all the paperwork is in order.

The purpose of this initial appointment is to determine if the speech language pathologist identifies a speech and/or language disorder, and, if so, if speech therapy will be recommended. To make this determination, the SLP will gather background information from you, administer one or more standardized tests, and do clinical observations.

After the appointment, the SLP will generate an insurance summary report. If therapy is recommended, this report will be sent to your insurance in order to obtain authorization or pre determination for therapy coverage. The report will also be sent to your physician.

Please note that this report is a summary of findings. It is not the same kind of report you may receive for educational purposes. If you would like an educational report, please let us know right away. Evaluations and reports for educational purposes often require additional testing, which takes more time, as well as a more comprehensive, detailed written report. We are happy to provide this to you; however your insurance does not cover this service. Therefore, there would be a charge to you expected at the time of service.

If you have had any related testing conducted (e.g. hearing tests, neurological tests, other speech language tests) please bring these with you to the appointment. Please also complete the enclosed forms and bring them with you to the appointment. The SLP needs all this information in order to make an accurate diagnosis and plan treatment.

We look forward to seeing you.

Sincerely,

The team at Speech and Hearing Associates